

Town of Burns
January 12, 2016
Town Board Meeting Minutes

1. 1. The meeting was called to order by Chairman Hoth @ 7:30 pm. Roll call: Chairman (Chr.) Hoth, Supervisor (Sup.) Nuttleman, Supervisor (Sup.) Caulum, Treasurer (Tr.) Schlintz and Clerk (Clk.) Esser present. Chr. Hoth noted the meeting was properly posted.
2. Tr. Schlintz presented the Treasurer's Report for December 31, 2015, available account balances are \$166,153.55 and Rockland Cemetery account balance is \$16,286.81. Chr. Hoth noted for the record that the December 2015 Treasurer's Report was read.
3. Motion by Sup. Nuttleman to approve the December 8, 2015 town board meeting minutes as presented with the correction of snowmobile "alliance" instead of snowmobile "club". Second made by Sup. Caulum. Voice vote, all ayes, motion carried. Motion by Sup. Nuttleman to approve the December 28, 2015 special town board meeting minutes as presented. Second made by Sup. Caulum. Voice vote, all ayes, motion carried.
4. Monthly bill payments were reviewed. Motion by Chr. Hoth to approve the bills from December 9, 2015 – January 12, 2016, checks #9159– #9202 and the 2 EFT's to First National Bank. Second made by Sup. Nuttleman. Voice vote, all ayes, motion carried.
5. No citizen concerns presented.
6. Zoning Administrator Bill Larson reported that he received one call concerning the replacement of a mobile home on the former Sid Jerome property, this cannot be replaced.
7. The board discussed the content of a draft letter to the Village of Bangor concerning the Interim Zoning Ordinance and the Extraterritorial Zoning Area. Motion by Sup. Nuttleman to approve sending the letter to the Village of Bangor regarding questions about the Extraterritorial Zoning Area and let Clk. Esser and Zoning Administrator Bill Larson edit the letter and have Chr. Hoth sign it. Second by Sup. Caulum. Voice vote, all ayes, motion carried.
8. The board is in favor of pursuing a subdivision ordinance so the town board has some input in Town land divisions where appropriate. Clk. Esser and Zoning Administrator Bill Larson will work on a draft subdivision ordinance and when ready present the draft subdivision ordinance to the Plan Commission for review.
9. The town board reviewed the management letter accompanying the 2014 town financial audit completed by Tostrud and Temp, S.C. Items addressed in the letter were: depositing December tax collections, establishment of a Fund Balance Policy and updating the Investment Policy. These will be addressed at a future meeting. Specific questions concerning the 2014 audit can be directed to Tostrud and Temp S.C.
10. Recent Town correspondence was reviewed. Chr. Hoth noted that Road Crew Steve Holzhausen has been plowing snow and fixing the trucks.
11. No board member concerns or future agenda items were presented.
12. Motion by Sup. Caulum to adjourn. Second made by Sup. Nuttleman. Voice vote, all ayes, motion carried. Meeting adjourned at 8:50 pm.

Jane Esser – Clerk
Approved: 2-9-2016